



## Minutes October 20, 2010

### **Attendees**

Board Members: Pete Appignani, Gap View Village, President  
Neal Nilsen, River View Park, Vice President  
Laura Taylor, Meadowbrook Farm, Secretary  
Elliot Simon, Blue Ridge Acres  
Nance Briscoe, Cloverdale, Membership Chair

Members: Suzanne Malesic, Patrick Henry Estates  
Jennifer Syron, Chapel View (*via telephone*)  
Jacquelyn Milliron, Breckenridge  
Bob Tansill, Tuscawilla Hills

Guests: Todd Fagan, Steamboat Run  
James & Julie Hunter, Spruce Hills  
Terry & Margaret Walker  
Debbie Royalty, StopPATHWV

The meeting was called to order at 7:08 pm by Pete Appignani.

### **Guest Speakers**

Terry L. Walker, WV Delegate, 56<sup>th</sup> District and Debbie Royalty of StopPATHWV addressed the group.

### **I. Approval of September 2010 meeting minutes**

The August meeting minutes were approved as presented. (Motion: Neal Nilsen; Second: Nance Briscoe; Vote: Unanimous)

### **II. Executive Reports**

#### **A. Treasurer's Report**

Elliot reported that \$400 was deposited this month. The bank balance is \$1,462.72. Several members still need to pay dues. Elliot suggested that we adopt a uniform dues year (e.g., make all dues payments due in January) to aid in bookkeeping.

#### **B. Membership Committee**

It was suggested that JCOHOA provide the Jefferson County Clerk's office with a contact phone number. The Clerk's office has posted JCOHOA's email address on its website. But they do not have a phone number to give to residents who want to contact us.

### **III. Old Business**

#### **A. Issue Updates**

##### **1. Storm Water Issues**

1. Mountain Water Project – Elliot reported that there have been discussions about sewer and water systems on the mountain, but no new stormwater updates.

2. **Model Ordinance** – Laura reported that the most recent meeting focused on who will handle the inspection and maintenance aspects of the new proposed ordinance.

**B. Micro-Regionalization** – Suzanne has contacted Bud Levin, a nationally recognized expert on this topic. They recommend that Police Governance be the main topic of the seminar. She is working on identifying the target audience and will provide updates at the next meeting.

**C. 2011 Independence Day Celebration** – JCOHOA reaffirmed its interest in being a sponsor of this event. JCOHOA could be a promoter of the event to our constituents. Neal will keep us apprised as the details are worked out.

**D. FEMA Funding and Forms** – The next step is to appeal the denials to the FEMA office in Philadelphia. Neal will try to find out how many subdivisions are located in municipalities vs. unincorporated areas of the County. If the County received FEMA funds for providing snow removal to entire county, perhaps they would cover some of the snow removal costs for HOAs.

**E. Meeting Reports**

1. **Candidate Forums** – JCOHOA will meet with the League of Women Voters after the election to plan an event for next year's election cycle.

**IV. New Business**

**A. Community Resource Night Planning** – The event will be held November 18<sup>th</sup>, from 6pm-8pm in the Ranson Civic Center. Suzanne and Laura will coordinate JCOHOA's involvement with Jennifer Syron.

**B. Citizens for Fair Water** – JCOHOA fostered the creation of this group by providing a place for concerned residents to meet and discuss their issues.

**C. Suggested HOA/ARC Action Report for Planning Commission** – When the JCOHOA attended the Planning Commission meeting, the PC asked how they could better work with us. Neal developed a computer program that will allow the PC to make sure requests do not violate HOA guidelines before it approves them.

**D. Jefferson County GIS Mapping** – Neal suggested coordinating with the County GIS office to find other HOAs in the County. Todd Fagan said that he can locate HOAs on the GIS maps for us.

**E. Jefferson County Emergency Services Coordination Plan** – Neal will coordinate with Barbara Miller.

**F. Journal Poll** – There was extensive discussion about the poll the Journal ran on its website asking about satisfaction with subdivisions. JCOHOA decided to wait and see if the results of the poll are ever published. If they are, then JCOHOA will respond.

**G. Jefferson County Crime Reporting** – Bob Tansill asked JCOHOA to look into why Berkeley County and Martinsburg publish their crime reports but Jefferson County does not. JCOHOA will ask the Emergency Services Agency what it would require to get the crime reports for the County published in the paper. (Motion: Neal Nilsen; Second: Elliot Simon; Vote: Unanimous)

The meeting was adjourned at 9:11 pm (Motion: Suzanne Malesic; Second: Neal Nilsen; Vote: Unanimous)

## ACTION ITEMS

<b>Item</b>	<b>Person Responsible</b>	<b>Due Date</b>	<b>Date Completed</b>	<b>Status</b>
Check the JCOHOA Google address	Neal Nilsen	11/17/2010		
Prepare an outline for the Micro-Regionalism Event	Suzanne Malesic	11/17/2010		
Prepare a draft appeal letter to FEMA	Elliot Simon	11/17/2010		
Research crime reporting	Neal Nilsen	11/17/2010		
Inquire about County FEMA money	Neal Nilsen	11/17/2010		
Meet with Todd Fagan to map HOAs	Nance Briscoe	11/17/2010		
Follow up with Barb Miller re: FEMA decisions	Neal Nilsen	11/17/2010		On-going
Prepare for March Micro-Regionalism Presentation	Suzanne Malesic	1/1/2011		On-going
Arrange a speaker for the October meeting	Nance Briscoe	10/1/2010	9/15/2010	
Send membership letter to Chapel View Residents' Group	Laura Taylor	10/20/2010	10/18/10	