



Minutes November 16, 2011

Attendees

Board Members:

Pete Appignani, Gap View Village, President
Neal Nilsen, River View Park, Vice-President
Elliot Simon, Blue Ridge Acres, Treasurer
Laura Taylor, Meadowbrook, Secretary
Nance Briscoe, Cloverdale, Membership Chair

Additional Attendees: Jenni Vincent, The Journal Newspaper; Joann Harstad; Chuck Hydorn, Bob Ayer, Stephen Casimir, and Scott Bowen, Spring Mills Unit Owners Association; Suzanne Malesic, Patrick Henry Estates; Suzanne Boria, Deer Mountain Estates; Kathy Knight, Carriage Park; Martin Davis, Glen Haven; Jacquelyn Milliron, Breckenridge

The meeting was called to order at 7:05 pm by Pete Appignani at Citizens Fire Company.

I. Approval of October 2011 meeting minutes

Nance Briscoe made a motion to approve the September meeting minutes as presented. Seconded by Elliot Simon and approved unanimously.

II. Executive Reports

- A. Treasurer's Report** – Elliot reported a bank balance of \$2,085.09 as of November 10, 2011. There were no deposits and no dispersals to report.
- B. Membership Committee** – Nance reported that she has been working with several HOAs that are considering joining EPOHOA.

III. Old Business

- A. Municipal Services Act Legislation** – Jennifer Syron reported that she had sent information to Delegate Tiffany Lawrence that could be used to draft legislation to prevent HOA residents from being taxed twice (once as individual homeowners and again as members of the HOA). Jennifer is still awaiting a response from Delegate Lawrence.
- B. Planning Commission Text Amendments** – Several EPOHOA members attended the Jefferson County Commission to voice concerns over the proposed changes. At this time, notification is required for most home-based businesses.
- C. Title I Community Fair** – The Community Fair will be held at the Ranson Civic Center on November 17th from 6pm-8pm. Suzanne volunteered to man the EPOHOA table again this year and requested another EPOHOA member join her.
- D. Around the Panhandle Offer** – While the EPOHOA cannot provide the names and addresses of member HOA's residents, the address information is available through other sources. The publisher of the magazine offered to put a note on the magazines mailed to the HOAs promoting the EPOHOA.
- E. Update on Rt. 340** – There is a plan being discussed that would move Shipley School Road 700 feet and require the removal of four homes and one business to accommodate new development on Rt. 340. The Planning Commission's final meeting on the topic will be held on December 6, 2011, at 7:30 pm at the Harpers Ferry KOA. This meeting will be citizens' last opportunity to comment on the proposed changes to Rt. 340. It is imperative that as many residents show up as possible!

IV. New Business

- A. Jefferson County Magisterial Districts** – Pete reported that Jefferson County will be getting new magisterial districts. Each county can have up to ten magisterial districts and a new map of the districts has been created. Members were unsure if a magisterial district map existed for Berkeley County, but agreed to research it.
- B. Jefferson County Government Channel** – The new government channel is now up and running on Channel 17 on Comcast. Members were unsure on what channel the Berkeley County or Martinsburg government meetings broadcast.

V. Projects

- A. EPOHOA Year End Workshops** – Suzanne will schedule 3 sessions in the spring and 3 sessions in the fall. (Mar, Apr& May and Aug, Sept & Oct). The sessions will be held in different locations, times and days to accommodate all interested parties. The first workshop, in March 2012, will be held in the Mediterranean Cafe, Charles Town, on a Saturday morning and will be targeted to EPOHOA's newest members and prospective members with a in-depth profile of EPOHOA and its goals.
- B. Process Analysis of HOA Establishment (FKA Chapel View Study)** – No new developments.
- C. Planning Commission Coordination** – No discussion.
- D. Jefferson County Emergency Services Coordination Plan** – This is an on-going initiative.
- E. Chesapeake Bay WIP (Region IX)** – EPOHOA submitted responses from members to the WVDEP survey regarding implementing the WIP. Included concerns of members that WVDEP funding be available to all entities who need to comply with the WIP, including HOAs.
- F. EPOHOA Website** – Members requested that the “info@EPOHOA” feature be more prominently displayed on the website.
- G. Subdivision Approval/Covenants** – No new developments.
- H. Common Area Tax** – Elliot and Neal reported that the case is stalled waiting for Judge Sanders to issue a decision on whether the case should proceed as a tax appeal or civil suit. The State Tax Assessor’s motion to have the case dismissed was denied.
- I. Who’s Who of Leaders in Jefferson County** – Nance is working on getting names and pictures of elected officials on EPOHOA’s website.
- J. Legislation – HOA Dues Collection** – Elliot is working on creating draft legislation that would allow dues to be collected in escrow and would give HOA liens a priority.
- K. WV Chapter of CAI** – Pete reiterated that we need to get more members to join CAI so that we can have a WV chapter. This is especially important as it relates to legislation being passed in WV that aids HOAs.
- L. EPOHOA Structure and By-Laws** – No discussion.
- M. Incident Reporting by Sheriff’s Office** –

Motion to adjourn meeting made by Laura Taylor and seconded by Neal Nilsen; approved unanimously. Meeting adjourned at 8:50 pm.