



Meeting Minutes

January 16, 2013

Independent Fire Company
200 West 2nd Avenue, Ranson WV
Jefferson County

Board Members: Pete Appignani, Gap View Village, President
Neal Nilsen, River View Park, Vice-President
Elliot Simon, Blue Ridge Acres, Treasurer
Phyllis Smock, Stonebridge, Secretary
Nance Briscoe, Cloverdale Heights, Membership Chair

Other Attendees: Susan Beidler, Forest Haven POA; Mike Boyle, Locust Hill HOA; Dallas Grim, Crossings on the Potomac; Renee Hall, Clagett Property Management; Kathy Knight, Carriage Park; Marl Liddell, Carriage Park HOA; Richard Lindvig, Bentwood Estates; Suzanne Malesic, Patrick Henry Estates; Rosalee Riggins; Ashton Forest HOA; Trudy Slater, Gerard Acres; Richard Sussmann, PMP; Laura Taylor, Meadow Brook Farms; Robert (Doc) Thatcher; Heatherfield HOA, Ed Thomas, PMP;

The meeting was called to order at 7:00 pm by Pete Appignani at the Independent Fire Company, Jefferson County, Ranson, WV. Pete introduced members of the EPOHOA Board.

Approval of December 2012 meeting minutes

Neal Nilsen moved to approved minutes as written, Nance Briscoe seconded motion. Motion passed without objection.

I. Executive Reports:

Treasurer Report -Elliot Simon submitted the Treasurer's report as of 1/16/13, showing an opening balance of \$4,485.36; deposits of \$175.00; dispersals of \$822.37; leaving a balance of \$3,837.99. Report was put into the record.

Membership Report -Nance Briscoe reported Bentwood Estates is a new member representing 93 homes and 124 lots.

After reviewing the EPOHOA Bylaws, Pete announced that no election was necessary this year, since the current officers were elected for a two year term last year.

II. Committee Updates

Legislative Review Committee-In the absence of Jennifer Syron, Pete reported the committee has had several meetings and is moving forward with getting the 2008 amendments of the UCIOA, Chapter 36B passed in the West Virginia Legislature.

III. Old Business

Emergency Services Contacts-Neal recommended accessing a new initiative web site, WV511.org which contains real time information on the highways in the area. It will also be linked to the EPOHOA web site. He is also a member of the Leadership Jefferson /Berkeley County training program which has developed another web site, WV211.org. This site is a clearing house for all available services for families in need in the counties and contains information on where to go for help.

Pete also reported the Global Information System (GIS) in Jefferson County has provided a link for all emergency services contacts in Jefferson County. Renee Hall from Clagett Property Management volunteered to get similar information for Berkeley County.

Absentee Ballots-No report

Status of Web Site Upgrade – Nance reported new web site EPOHOA.com is nearly complete and invited anyone to make recommendations regarding the maneuverability. There is a place to send comments. The goal is to combine all EPOHOA sites into one and she hopes to have this completed in the next 30 days.

Dallas Grim said he was interested in advertising on the web site when it becomes available. Nance responded that EPOHOA welcomes sponsors. The Board will discuss advertising rates in the future.

IV. New Business – Berkeley County/Jefferson County Subdivision Ordinance Changes

Pete suggested anyone can go to the Jefferson County Planning Commission site and view the video regarding subdivision ordinance changes.

Berkeley County was scheduled to hold a meeting on Jan. 3, 2013 concerning Subdivision Ordinance Changes and the recommendations are on the EPOHOA.org site including a place for comments.

Kathy Knight announced the tolling issue for BelAire is on the agenda for the Jefferson County Commission meeting Jan. 17, 2013. The builder is seeking relief from its original plan for 130 homes.

Meeting Space Report—Nance reported meeting space for the meetings in July, September and November has been secured and will be held in the conference room at St. Leo's Catholic Church in Inwood. A new 2013 schedule of meeting dates and locations was handed out to all in attendance. Dates are also on the new web site.

Mentors/Training/Project Events—Nance announced the EPOHOA will have an exhibit table at the Eastern Panhandle Home Builders Home Show at the Martinsburg Mall on March 8th, 9th and 10th, 2013. Volunteers can sign up with Nance.

Training Workshops-- Ed Thomas, president of Property Management People, has offered to hold a variety of training sessions on issues identified by the EPOHOA survey. He suggested planning two or three special 2 hour workshops throughout the year.

Suzanne also offered a proposal for a training workshop from Braun Hamstead of Hamstead & Associates, L.C. Suzanne also stated that the Kingdom of Life church at the intersection of Rt. 9 and Rt. 340 is willing to make their facility available to the EPOHOA for workshops.

Suzanne plans to explore other facilitators to offer additional workshops as a follow up to the EPOHOA survey.

The Board will discuss planning a schedule of workshops and encourage EPOHOA members and their board members and homeowners to attend these workshops.

Comprehensive Plan Steering Committee—Suzanne Malesic is a member of the Jefferson County Comprehensive Planning Steering Committee. She announced the committee is holding a series of brown bag lunches focusing on specific topics. The future schedule includes a meeting on Jan. 23 from Noon to 1 pm on Parks and Recreation; Jan. 30 on Economic Development and Agriculture Resources; and on Feb. 6 the topic will be on Green Infrastructure Assessment and the EPOHOA. Pete Appignani has been invited to give a presentation on the mission and goals of the EPOHOA and impact it hopes to accomplish.

Berkeley County does not have zoning and does not have a similar initiative in the works.

501 (c) (3) application Elliot is continuing to work on this process. Income of \$5000 is the threshold required for completing the process. Laura Taylor and Suzanne both volunteered information and time that might be helpful in completing this process.

Suzanne Malesic requested to be relieved of representing the EPOHA at Jefferson County Chamber of Commerce meetings due to other obligations. Elliot said he would attend and represent EPOHOA.

Neal moved to adjourn the meeting. Nance seconded and motion carried. Meeting adjourned at 8:10 pm.

NEXT SCHEDULED MEETING
February 20, 2013 (Wednesday) 7:00 pm
Bedington Ruritan 3947 Williamsport Pike,
Martinsburg, WV 25401
Berkeley County

epohoa.org/info@epohoa.org

