



**Board Meeting Minutes  
June 18, 2016  
Orchard House  
4599 Shepherdstown Road  
Martinsburg WV 25404**

**Board Members Present:**

Nance Briscoe, Phyllis Smock, RosaLee Riggins, and Bob Ayrer

The EPOHOA Board Members convened a meeting of the Board of Directors at 11:30 a.m. on June 18, 2016 for the purpose of electing its own officers for 2016-2017.

RosaLee Riggins moved to elect Bob Ayrer to be President. Nance seconded the motion. Motion passed without objection.

RosaLee Riggins moved to elect Nance Briscoe to be Vice President. Bob Ayrer seconded the motion. Motion passed without objection.

RosaLee Riggins moved to elect Phyllis Smock to be Secretary. Bob seconded the motion. Motion passed without objection.

Nance Briscoe moved to elect RosaLee Riggins to be Treasurer. Bob Ayrer seconded the motion. Motion passed without objection.

Richard Sussmann will continue to serve as Member-at-Large.

RosaLee will coordinate with Bob Ayrer regarding removing Anne Kask and adding Bob Ayrer as a bank signatory.

Phyllis Smock will email possible meeting dates for the Board to conduct a working session to plan the next meeting.

Meeting adjourned at 12:00

Phyllis Smock  
Secretary