



Discussion Notes
Wednesday, October 12, 2016
Orchard House
4599 Shepherdstown Road—Route 45
Martinsburg WV 25428

Officers: Nance Briscoe, Vice President, Cloverdale
Phyllis Smock, Secretary, Stonebridge

Other Attendees: Stephen Casimir, Spring Mills; Cherie DeSpain, Glenwood Forest; Henrietta Davis; Spruce Hill Estates, LaDonna Elliot, John Brown Farms; Mike Larus, Black Bear Woods; Terry Linn, Cacapon Highlands; Terry McSweeney; Apple Knolls Estates, Ginny McSweeney, Apple Knolls Estates; Anthony Pantoni, Spruce Hill East; Ron Pauley, Crestfield HOA; Peggy Pond, Sleepy Creek Orchard; Jean Schiltz, Potomac Terrace; Ted Schiltz, Potomac Terrace; Connie Suddueth, Spruce Hill Estates; Gary Stewart, Sleepy Creek Orchard; Jean Stewart, Sleepy Creek Orchard; Gary Thomas, Ledge Lowe Estates; Keith Veler, Norborne-Glebe; Marie-Jeanne Verhassel, Black Bear Woods; John Youngblood, Jr., Chesley Estates

The meeting was called to order at 7:00pm by Nance Briscoe, Vice President. In the absence of a quorum of Board Members to conduct business, Nance presented an agenda that postponed Approval of Minutes, Treasurer's Report, and Membership Report until the next meeting on November 16, 2016.

Old Business: The September 17, 2016 Insurance workshop report has also been postponed until November 16, 2016, however the evaluation and presentation is on the EPOHOA website.

Members in good standing will be given the passwords to access the four topics that are password protected on the EPOHOA website. The password protected areas are: Archives, Court of Law, Homeowner Documents and Workshops/Seminars. The new password will be announced at the next meeting in November. If you are a member in good standing, send an email to Nance at membership@epohoa.org and she will provide you with the password.

New Business: Announcement: New calendar cards for 2017 are available and all dates have been confirmed.

Discussion Notes:

Potential Improvement Points—Topics for future education sessions:

- *Budgeting for Road Repair
- *Finances
- *Collection of Assessments-delinquent homeowners

- *Lack of Interest
- *Modify Covenants
- *Neighbors not getting along with each other
- *Getting homeowners involved
- *Volunteers
- *Educating homeowners on rules
- *Security
- *Re-establishing an HOA
- *Legal Representation
- *Getting cooperation with local government with HOA problems
- *Controlling social networks

Meeting segued into education session on Transparency & Document Retention presented by Nance Briscoe. Winners of pumpkins following the education session were Anthony Pantoni of Spruce Hill East and Larry Lam of Spring Mill Farm.

Meeting adjourned at 8:30 pm

NEXT SCHEDULED MEETING
November 16, 2016 (7 pm)
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