



P.O. Box 911, Charles Town, WV 25414
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2017-2018 OFFICERS:

Bob Ayrer, President
Nance Briscoe, Vice President
Keith Veler, Treasurer
Phyllis Smock, Secretary
Connie Suddueth, Member at Large

AGENDA

EASTERN PANHANDLE ORGANIZATION OF HOMEOWNERS ASSOCIATIONS, INC.

Wednesday May 16, 2018 7PM

CONFERENCE CENTER
Hospice of the Panhandle
330 Hospice Lane
Kearneysville, WV 25430

1. Business (*agenda - subject to change*)

7:00 PM

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- Call to Order
 - Treasurer's Report
 - Membership Report - New Members
 - ? EPOHOA elections (*change date to July 18*)
- Adjourn Business Section**
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2. Education Session

~ 7:15 PM

"Required Federal Tax forms for HOAs" guest speaker Brett Hersh
cancelled due to family illness handouts provided in lieu of program
"How HOAs Elect New Board Members & what to HOA Boards must consider"
presented by Nance Briscoe w/handouts and Q&A

3. Open Forum – Membership Discussion

~ 8:30 PM

- Member Issues – please limit your question/answer to three (3) minutes to allow others an opportunity to also share information to increase knowledge.
 - Visiting HOAs/homeowner issues
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4. Announcements

- Next scheduled meeting:

Saturday 9APM-Noon June 16, 2018

RSVP WORKSHOP/SEMINAR:

"Duties & Responsibilities of Board of Directors and Building a Budget"

Presented by: Ed Thomas, CEO Property Management People and Richard Sussmann, CMCA, AMS of PMP

Continental Breakfast Included

- Local & State Information
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5. Adjourn

9 PM

PLEASE DISPOSE OF ALL TRASH - LEAVE TABLES & CHAIRS AS FOUND



AGENDA – Wednesday May 16, 2018
ALL MEETINGS OPEN TO THE PUBLIC

FREE PARKING - HANDICAP ACCESSIBLE - NO SMOKING - CELL PHONES MUST BE SILENCED