



**Board of Directors Business Meeting Minutes
May 30, 2017
The Daily Grind, 778 Foxcroft Avenue
Martinsburg WV 25405**

Board Members Present: Bob Ayer, President, Nance Briscoe, Vice President, Phyllis Smock, Secretary, Keith Veler, Treasurer

Bob called meeting to order to 7:01 pm

Approval of Minutes: Minutes for April 12,2017, were approved as submitted.

Treasurer’s Report

April 12, 2017 through May 30, 2017

Note: Bank statement reconciliation through May 10, 2017

Previous Balance..... \$11, 454.60

Deposit Details

4/14/2017 Deposit	\$ 125.00
5/04/2017 Deposit	\$ 518.75
5/15/2017 Deposit	\$ 14.50
5/27/2017 Deposit	\$ 125.00

Total Deposits.....\$ 783.25

Expense Details

4/21/2017 WV SoS Annual Report Fee	\$ 25.00
5/01/2017 Jefferson Arts Council	\$ 200.00
5/22/2017 Faith Christian Academy	\$ 75.00
(May 17 Meeting donation)	

Total: Expenses.....\$ 300.00

Checking Account Balance as of May 30, 2017..... \$11.937.85

Submitted by Keith M. Veler, Treasurer

Treasurer's report entered into the record as submitted.

Discussion of payment for three domain sites (epohoa.net, epohoa.com and epohoa.org) resulted in Keith volunteering to pay the fees and submit receipts for reimbursement. Nance will provide Keith with all logins and password for the domain names. Keith will move the domain names from Hostgator to SiteGround with one due date.

Board restated that approved expenses by the Board relative to EPOHOA will be reimbursed with receipts.

Membership Report:

No new members.

New Business:

Board discussed a Proposal from Ed Thomas from Property Management People for EPOHOA to give an annual "Volunteer of the Year" award in Pete Appignani's name. Following discussion of EPOHOA administrative issues regarding giving such an award, it was the consensus of the Board that Bob Ayrer will write a letter to PMP on behalf of EPOHOA and decline the proposal.

Future Programs:

Nance requested Board members review the recent survey from members, especially questions 16 through 20 which contain a wide range of topics for programs. Bob recommended the Board think about future programming in terms of developing quarterly themed topics. An example might be Finance and subtopics related to finance.

June 17, 2017: (Saturday) Meeting will be a Board Election followed by a presentation by Nance regarding: Unlicensed and Unregistered Vehicles: Covenants, Enforcement, and State Law. Nance will purchase coffee and snacks for this Saturday meeting.

July 19, 2017: Bob will invite Sheriff Curtis Keller from Berkeley County and Sheriff Pete Dougherty to attend the meeting and talk about Sheriff Department's role in a HOA, including traffic control, noise ordinances, issuing writs, and West Virginia law regarding fireworks. Keith also suggested inviting someone from Animal Control to speak about what they can and cannot do in an HOA.

August 16, 2017: Topic tabled.

September 16, 2017 (Saturday) Understanding Governing Documents, Policies, Enforcement, and State Law. RSVP required.

Old Business:

Board Election:

Nance will send out broadcast to members for Board election with proxy and names of people running for office. The form also includes a write-in for another name. Ballots will be handed out at the June 17th meeting.

Membership dues sliding scale:

Phyllis moved to remove from agenda. Second from Nance. No discussion. Motion passed unanimously.

Marketing Plan:

Keith is collecting data from the State. Keith is in progress of developing a Marketing Plan to be discussed at a future meeting.

For the Good of the Order:

Bob would like to consider options for streaming meetings live on the internet, and feasibility of costs. Keith will look into the costs.

Meeting adjourned at 8:55 pm

Minutes submitted by

Phyllis Smock, EPOHOA, Secretary